

राष्ट्रीय प्रौद्योगिकी संस्थान - आंध्रप्रदेश NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101 West Godavari District, Andhra Pradesh

Ref. No.: NITANP/SEMW/2022/143/10

Date:17.08.2022

TENDER ENQUIRY

Sub: Stage arrangements and venue decoration—Quotation invited—Regarding.

Please send your lowest quotation to above service as attached in Annexure-1. The quotation is to be sent in a sealed envelope by to the following address:

C/o Tender box
Material Management and Disposal Section
Sardar Vallabhbhai Patel Administrative Vista Building
NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH,
Near National Highway No. 16, Kadakatla,
TADEPALLIGUDEM – 534101
West Godavari District, Andhra Pradesh.

The quotation has to be sent by Post (Ordinary / Register / Speed Post) or drop in the tender box physically. (Any other mode will not be accepted)

The envelope must be subscribed as "**QUOTATION**" at the center of the envelope and the above <u>reference number at left top</u> of the envelope. Quotations without the above subscription <u>will not be accepted</u>.

The last date to receive the sealed quotation is 29.08.2022

Annexure-1

S. No.	Name of Service & specifications	Quantity
1. 20	Complete Sound System (i) Double, Goose neck Mikes (for Podiums) – 2 Nos.	02 Nos
	(ii) Cordless Mikes – 2 Nos.	02 Nos
	(iii) Speakers (JBL 800 W) – 4 Nos for audience	04 Nos
	(iv) Speakers (JBL 500 W) – 6 Nos for audience	06 Nos
	(v) Monitor Speakers (on stage) – 2 Nos.	02 Nos
2	Back Drop 12 feet x 12 feet p3 led wall	03 Nos
3	Fabric cloth banner 15 feet by 30 feet including fixing	01 No
4	Flower decoration for two entrance doors of Auditorium, stage for 150 feet length, 2 podiums, one flower vase and bouquets and cut flowers for decoration on side blinds and empty space on the stage backdrop.	LS
5	Small wooden table of size 8 feet length × 2 feet wide and 2 feet height with WHITE TABLE CLOTH for the stage.	4 Nos
6	Miniature lamps of 400 rft, Focus Lights for decoration of Admin Vista, East and West gates.	LS
7	For seating guests /VIPs	40 Nos
8	5D Camera (Videography and Photography), Zimmy, Drone, Tripod with all lenses and required focus lighting. Submit one album with 120 sheets and One copy of CD.	3 Nos
9	(i) VIP Seating arrangement along with pendals	50 Nos
	(ii) Seating arrangement along with pendals	400 Nos
	(iii) Barrication as per requirement	LS

While sending your lowest quotation – please specify the following:

1. Sales Tax : InclusiveVAT/CST/GST : Indicate prevailing tax on percentage basis.

2. Excise Duty

3. Rates

a) F.O.R. Destination/

b) Estimated Packing, Forwarding and Freight Charges in case of Ex-works only, may be mentioned on percentage basis.

4. Insurance : Inclusive/ indicate on percentage basis, in case payable by the Institute.

5. Preferred terms of payment (institute rules permit to pay on Receipt of materials in good condition):

6. Recommended mode of transport

7. Discount offered, if any

8. Validity of the offer

- 9. Warranty Period
- 10. Indicate whether any AMC support is given after completion of warranty Period. If so, the AMC charges may be mentioned on percentage basis
- 11. Firm schedule of delivery
- 12. Detailed drawings / catalogues / Leaflets / literature / samples may be furnished wherever feasible / required
- 13. Please indicate clearly whether the rates quoted herein are the same as applicable to DGS & D / Government Department / Other Public Sector Undertakings.
- 14. The supplier shall invariably furnish the **Certificate of Clearance of VAT / CST/ GST Registration number along with the quotations.**
- 15. Please mention the Quotation number and name of the item/s (in brief) on your envelope when submitting your quotation to the Institute
- 16. Please note that the Director reserves the right to modify or alter the specifications and also to reject any or all the Quotations without assigning any reasons thereto.
- 17. The suppliers / firms are informed not to call on us without prior appointment.
- 18. The Institute is not responsible for delays / loss in postal transit or due to any other reasons.
- 19. Presently our Institute doesn't have DSIR certificate so no concession in GST. Normal rate of GST will be applicable.
- 20. The final vendor will be selected based on the total price which includes cost of all the items, GST, Transportation, Packing & Forwarding etc.

Yours faithfully,

Head of the Department

सह अधिष्ठाता/Associate Dean CENTRAL STORES & PURCHASE SECTION NIT Andhra Pradesh



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