



राष्ट्रीय प्रौद्योगिकी संस्थान - आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh

Ref. No.: NITANP/SEMWW/2022/143/IO

Date: 17.08.2022

TENDER ENQUIRY

Sub: Stage arrangements and venue decoration–Quotation invited –Regarding.

Please send your lowest quotation to above service as attached in Annexure-1. The quotation is to be sent in a sealed envelope by to the following address:

**C/o Tender box
Material Management and Disposal Section
Sardar Vallabhbhai Patel Administrative Vista Building
NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH,
Near National Highway No. 16, Kadakatla,
TADEPALLIGUDEM – 534101
West Godavari District, Andhra Pradesh.**

The quotation has to be sent by Post (Ordinary / Register / Speed Post) or drop in the tender box physically. (Any other mode will not be accepted)

The envelope must be subscribed as “**QUOTATION**” at the center of the envelope and the above **reference number at left top** of the envelope. Quotations without the above subscription **will not be accepted.**

The last date to receive the sealed quotation is **29.08.2022**

Annexure-1

S. No.	Name of Service & specifications	Quantity
1.	Complete Sound System (i) Double, Goose neck Mikes (for Podiums) – 2 Nos.	02 Nos
	(ii) Cordless Mikes – 2 Nos.	02 Nos
	(iii) Speakers (JBL 800 W) – 4 Nos.- for audience	04 Nos
	(iv) Speakers (JBL 500 W) – 6 Nos.- for audience	06 Nos
	(v) Monitor Speakers (on stage) – 2 Nos.	02 Nos
2	Back Drop 12 feet x 12 feet p3 led wall	03 Nos
3	Fabric cloth banner 15 feet by 30 feet including fixing	01 No
4	Flower decoration for two entrance doors of Auditorium, stage for 150 feet length, 2 podiums, one flower vase and bouquets and cut flowers for decoration on side blinds and empty space on the stage backdrop.	LS
5	Small wooden table of size 8 feet length × 2 feet wide and 2 feet height with WHITE TABLE CLOTH for the stage.	4 Nos
6	Miniature lamps of 400 rft, Focus Lights for decoration of Admin Vista, East and West gates.	LS
7	For seating guests /VIPs	40 Nos
8	5D Camera (Videography and Photography), Zimmy, Drone, Tripod with all lenses and required focus lighting. Submit one album with 120 sheets and One copy of CD.	3 Nos
9	(i) VIP Seating arrangement along with pendals	50 Nos
	(ii) Seating arrangement along with pendals	400 Nos
	(iii) Barrication as per requirement	LS

While sending your lowest quotation – please specify the following:

1. Sales Tax : Inclusive
VAT/CST/GST : Indicate prevailing tax on percentage basis.
2. Excise Duty :
3. Rates
a) F.O.R. Destination/
b) Estimated Packing, Forwarding and Freight Charges in case of Ex-works only, may be mentioned on percentage basis.
4. Insurance : Inclusive/ indicate on percentage basis, in case payable by the Institute.
5. Preferred terms of payment (institute rules permit to pay on Receipt of materials in good condition):
6. Recommended mode of transport :
7. Discount offered, if any :
8. Validity of the offer :

9. Warranty Period :
10. Indicate whether any AMC support is given after completion of warranty Period. If so, the AMC charges may be mentioned on percentage basis
11. Firm schedule of delivery :
12. Detailed drawings / catalogues / Leaflets / literature / samples may be furnished wherever feasible / required
13. Please indicate clearly whether the rates quoted herein are the same as applicable to DGS & D / Government Department / Other Public Sector Undertakings.
14. The supplier shall invariably furnish the **Certificate of Clearance of VAT / CST/ GST Registration number along with the quotations.**
15. Please mention the Quotation number and name of the item/s (in brief) on your envelope when submitting your quotation to the Institute
16. Please note that the Director reserves the right to modify or alter the specifications and also to reject any or all the Quotations without assigning any reasons thereto.
17. The suppliers / firms are informed not to call on us without prior appointment.
18. The Institute is not responsible for delays / loss in postal transit or due to any other reasons.
- 19. Presently our Institute doesn't have DSIR certificate so no concession in GST. Normal rate of GST will be applicable.**
20. The final vendor will be selected based on the total price which includes cost of all the items, GST, Transportation, Packing & Forwarding etc.

Yours faithfully,



Head of the Department

सह अधिकाता / Associate Dean
CENTRAL STORES & PURCHASE SECTION
NIT Andhra Pradesh



